

NAVIGATING BUSINESS SPACE

NBS





USE YOUR ENVIRONMENT
TO CREATE AND INNOVATE

SPACE

IT'S AN ASSET OVERLOOKED BY MANY COMPANIES.

WE ALL KNOW THAT WORK HAS CHANGED. THE WAY WE WORK, THE TOOLS WE USE, THE AMOUNT OF TIME WE SPEND AT THE OFFICE. THE ONE SIZE FITS ALL APPROACH TO DESIGNING AN OFFICE IS OBSOLETE. THE IDEA OF ONE DESK AND ONE CHAIR PER PERSON IS A FAULTY ASSUMPTION.

NBS CAN HELP YOU TO CREATE A HIGH-PERFORMANCE WORKPLACE THAT MAKES SENSE FOR THE WAY YOU WORK TODAY... WHILE BUILDING IN FLEXIBILITY FOR TOMORROW. WE WILL TAKE THE TIME TO GET TO KNOW YOUR BUSINESS, STRUCTURE, CULTURE AND EMPLOYEES' NEEDS. YES, AESTHETICS ARE IMPORTANT BUT OUR SOLUTIONS GO BEYOND GOOD LOOKS. THE ELEMENTS OF YOUR WORKPLACE — REAL ESTATE, FURNITURE AND TECHNOLOGY — REQUIRE A SIGNIFICANT FINANCIAL INVESTMENT; SO IN ADDITION TO LOOKING BEAUTIFUL, YOUR OFFICE NEEDS TO REALLY WORK.

NBS STARTED OUT IN 1948 PRIMARILY SELLING DESKS, CHAIRS AND FILES. TODAY, AS AN AUTHORIZED STEELCASE DEALER, WE STILL SELL GREAT PRODUCTS. IN FACT, WE REPRESENT OVER 400 MANUFACTURERS OF FURNISHINGS AND ACCESSORIES, INCLUDING BRAYTON, METRO AND VECTA. HOWEVER, TODAY WE ASSIST CUSTOMERS IN CREATING AN ENVIRONMENT THAT HELPS PEOPLE WORK SMARTER, LEVERAGES TECHNOLOGY, AND ENCOURAGES TEAMWORK WHILE STILL ENSURING PRIVACY.

YOUR WORKPLACE CAN AND SHOULD BE UTILIZED TO MAXIMIZE TIME, TALENT AND TECHNOLOGY. LET NBS HELP YOU DESIGN THE IDEAL WORK ENVIRONMENT FOR YOUR COMPANY.



CONSULTING & DESIGN

Our consultants & design professionals have extensive training and experience in leveraging the workplace to improve business results while creating an aesthetic solution for our clients.

The scope of NBS design services includes:

- workplace consulting
- feasibility studies
- traditional programming
- interior design & finish selection
- furniture selection & specification
- project documentation
- AutoCAD / CAP



CUSTOMER SERVICE

At NBS, the way we treat customers, respond to their questions and keep them satisfied comes through in every client contact. We make accountability the essence of our working relationships, managing projects with the utmost of care from start to finish and striving to exceed your expectations. We are proud to say that we are committed to building customer relationships that last. NBS has several tailored programs that ensure we meet customer needs:

- 24-hour response
- asset management
- inventory storage programs
- continuous improvement process
- customer satisfaction measurements





PROJECT MANAGEMENT

The NBS Project Management team has experience managing projects over long periods of time with great complexity. Carefully planned coordination ensures we stay on top of the changing needs of a project while making sure the necessary resources, equipment and experience are in place for each one. We provide:

- team development & time-line generation
- move plans, status reports & newsletters
- meeting coordination among client & subcontractors
- general supervision & coordination of project
- packing and tagging instructions
- facility walk-through and punch list generation
- employee transition & post-occupancy surveys

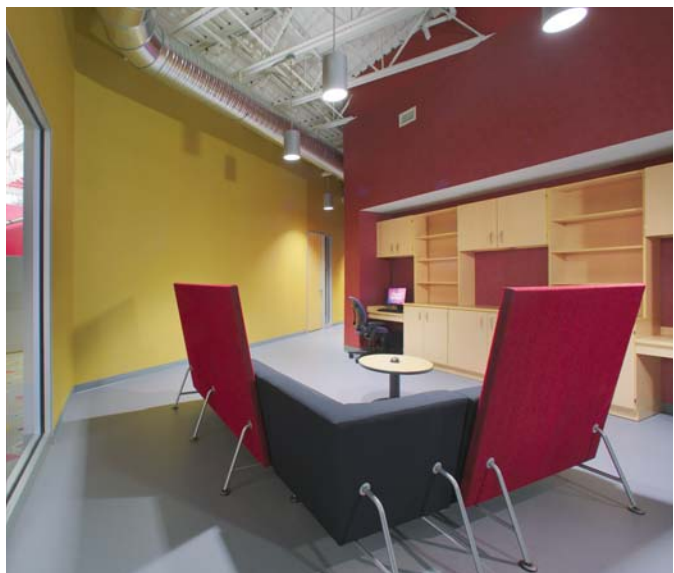


CREATE AN ENVIRONMENT THAT

FURNISHINGS

With our varied product offering and knowledgeable sales team, NBS has the right furniture solution for your needs. We provide a full range of options that include:

- systems products
- private office casegoods
- filing systems
- seating
- technology products
- accessories, signage & artwork
- rental furnishings
- used furnishings
- financing options



FLOOR COVERING

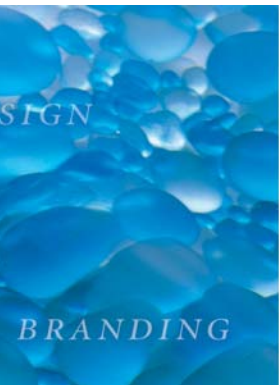
NBS has its own floor covering specialists as well as strategic partnerships with industry leading manufacturers of flooring materials. This allows us to serve as your single source every step of the way from selection and specification to installation and maintenance. We offer:

- carpet tile & broadloom options
- ceramic, sheet vinyl, vinyl tile, rubber flooring, hardwood & specialty products
- computer-aided estimating tools
- union & non-union installation capabilities
- project management with on-site job inspections
- furniture lifting systems
- floorcovering cleaning services

DELIVERY & INSTALLATION

In addition to our own quality operations staff, NBS has a strategic partnership with Rose Moving and Storage, which allows us to control our costs and stay focused on our core competencies. We pride ourselves on an on-time delivery and expert installation. We provide:

- union or non-union crews
- project coordination on every project
- trained installation crews
- relocation services
- move management services
- national installation capabilities



T HELPS PEOPLE WORK SMARTER.

ARCHITECTURAL PRODUCTS

We have a designated sales team that focuses on products directly related to a building architecturally. These products can be incorporated on proposed construction projects or facility renovations and include:

- floor-to-ceiling demountable & moveable walls
- raised access floors
- under floor HVAC systems
- quick connect under floor power
- modular millwork
- architectural lighting



NBS

**AN AUTHORIZED
STEELCASE DEALER
SINCE 1976**

WWW.NAVBUS.COM

Our Mission:

*To be the best provider of products and related services
within the workplace. We commit ourselves to building
strong customer and supplier relationships achieved
by continuous improvements in our work technique. We
understand our efforts will be mutually beneficial to
our customers, suppliers and employees.*

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